

# Brooks Free Library Board of Trustees

Wednesday, September 14, 2016 at 7 pm  
Thornton Room, Brooks Free Library  
739 Main St., Harwich MA 02645

## Agenda

1. Call to Order/Attendance
2. Approval of Minutes of August 10, 2016
3. Public Comment
4. Reports:
  - A. Chairman
  - B. Library Director
  - C. Building & Grounds Committee
  - D. Liaison from Board of Selectman
  - E. Friends of Brooks Free Library
5. Correspondence:
6. Old Business:
  - A. CPC funded Historic Preservation Project of Exterior – discussion and possible vote
  - B. Library Director’s performance appraisal
7. New Business:
  - A. Vote to Accept Donations
8. Open Session\*
9. Upcoming Meeting Schedule
  - A. Trustees meeting – October 12, 2016, 7 pm, Brooks Free Library
  - B. Trustees meeting -Nov. 9, 2016, 7 pm, Brooks Free Library
  - C. Meeting w/ Capital Outlay Committee – (not set yet, generally mid-Oct.– Nov.)
  - D. Trustees Annual Meeting w/ Board of Selectmen –Mon., Nov. 21<sup>st</sup>, 6:30, Town Hall
9. Adjournment

**Authorized posting officer**

Virginia Hewitt

Brooks Free Library

**Posted by**

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Town Clerk’s Office

Agenda submitted electronically to Town of Harwich for posting

*\* Per the Attorney General’s Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business”*

*If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Library at 508-430-7562 or brooksfreelibrary@clamsnet.org.*